

L&L Exhibition Management
7809 Southtown Center, #200, Bloomington, MN 55431
(952) 881 – 5030 • 1 (800) 374 - 6463

EXHIBITOR INFORMATION

Orlando Condo & HOA Expo
Friday, October 18, 2019
Orange County Convention Center
West Building - West Hall F

LOCATION:

Orange County Convention Center
West Building - West Hall F
9800 International Drive
Orlando, FL 32819

SHOW HOURS:

Friday, October 18th 10:30 AM – 3:00 PM

DIRECTIONS:

Exhibitors can move in through the side doors to the West Hall F ballroom via the loading lane accessed off Exhibit Drive on the far west/northwest side of the building, or hand-carry / roll-in booths through West Hall pre-function main entry doors, located in the front of the building using the drop-off lanes. In both cases, exhibitors are expected to transfer materials to the hall as quickly as possible, and then immediately move and park any vehicles before returning to the hall to complete setup.

MOVE-IN:

Fri., October 18th* 7:00 AM – 10:00 AM

MOVE-OUT:

Fri., October 18th* 3:00 PM – 6:00 PM

***Move-in and Move-out is SAME DAY as event. Exhibitors must have booth moved in and set up prior to floor opening at 10:30AM, as well as completely dismantled and out of facility by 6:00PM.**

DETAILS:

The decorator will provide you with a skirted table, two chairs, and wastebasket. If you need to contact the show decorator to place orders for additional booth furnishings, call **Keeping Under Budget (KUB)**, at **(407) 985-3471**.

-Exhibitor identification badges will be available for pick-up in the ballroom during move-in.

-If you need to order **electrical service** please call OCCC Exhibitor Services at **(407) 685-5504**.

-If you need to contact a **show manager** at any time, please call L&L Exhibition Management at **(800) 374-6463**.

ADDITIONAL INFO:

-Seminars for attendees will be held on upper level, above Hall F in meeting rooms and will begin at 9:00 am.

-Lunch and general concessions will be available for purchase beginning at 11:00am.

Have a question? Please call us at **(800) 374-6463** and speak with one of our show managers.